



**Minutes of the Parish Council meeting held on
14th November 2018 at 7.30pm at the
Methodist Church, School Room, Moss House Lane**

Present; Cllrs N Woodcock (Vice Chair), R. Gelder, E Houghton, M Gelder, D Fenton, K. Hayes, T Brown

In attendance R Weaver, Clerk to the Parish Council.

1 Apologies for absence.

Apologies were received from Cllr Alan Taylor

2. Declarations of Interest and Dispensations

Cllrs Houghton and Brown declared an interest in Item 9 regarding the Village Hall for which dispensations have been granted. Cllrs R and M Gelder declared a non-pecuniary interest in item 7

3. Minutes of the last meeting held on 10th October 2018.

An amendment was made to remove the words 'needed to complete the build' from paragraph 4 bullet point 4.

It was resolved to sign the draft Minutes of the meeting as an accurate record subject to the above.

4. Public Time

No members of the public were present at the meeting

5. Off road cycle track

It was reported that the last cut of the season had been done for which a late invoice of £80 had been submitted for payment and some further work still needs to be undertaken to cut back the shrubs and bushes.

It was **resolved** to pay the invoice. It was also **resolved** that the Clerk would bring to the next Meeting, costs and a template for a new sign to replace the one that was damaged.

6.. Finance

It was **resolved** to authorise the following payments

Chq 588	J Banister (strimming)	£20.00
Chq 589	J Banister (for last cut on cycle track as resolved at item 5)	£80.00
Chq 586	HMRC PAYE deductions	£51.60
Chq 587	P R Weaver Clerks net pay and expenses for October	£218.95
Chq 590	Royal British Legion (Sec 137)	£36.00

e) It was **resolved** that the updated bank reconciliation dated 18th October 2018 be accepted. Bank statements were available for inspection at the meeting. Cllr Hayes has made enquiries and notified the recipient of an unrepresented cheque that has remained unrepresented for some time.

f) An initial draft of the budget position, spend to date, anticipated outturn and suggestions regarding next year's budget headings was presented to the Council to note prior to setting the budget at the December meeting

7. Website

It was noted that the current website is problematic and a detailed written quote from easywebsites.com should be brought to the next meeting with a view to changing to a new system

8. Microsoft publisher

It was **resolved** to purchase a licensed copy of Microsoft publisher to enable the Clerk to put together newsletters

9. Village Hall

A discussion took place regarding the funding set aside for the building of the Village Hall in respect of a proposed updated policy which would govern the circumstances in which said money would be committed to the project. Due to the Council's previously minuted stance, that the money earmarked for the Village Hall was there in principle (subject to assurances that the project could be completed within the finances available) the motion to approve the updated policy was not carried.

Cllr Brown asked whether all the interest generated by the proceeds of the Pinfold money earmarked for the Village Hall has been added to the pledged money given that the Village Hall account has had money debited in the sum of £800 to meet the audit costs associated with holding the money.

It was explained to the meeting that the tendering process may involve a single successful contractor, but equally the project may tender several different aspects of the work separately and draw them together collectively to determine the overall cost of the project.

10. Road safety

After discussion regarding the problems on the A59 and Smithy Lane it was **resolved** that the Clerk would write to those who had sent letters and raised the issues to the Council to advise them that the Parish Council has only limited powers but will raise the problems with LCC at the forthcoming Parish and Town Council conference and also with Cllr Gooch from LCC. Parishioners should be advised that they should also contact LCC directly.

11. Lighting at Youth Shelter

It was **resolved** that the Clerk should have delegated authority up to a limit of £350 from community funding, to re-instate the lighting at the youth shelter

12. Planning

The planning applications were noted

13. Reports from local meetings

A verbal report was received from Cllr Woodcock who had attended the Western Parishes neighbourhood meeting. A written report from the South Ribble Area meeting of the 8th November 2018 was also noted.

14. Items for next agenda

Setting of budget and precept

Village Hall presentation including updated business plan and plans for new hall.

Ownership of boundary marker land update

Proposals for spending community improvement fund

Website quotation

17. Date of next meeting

12th December 2018