



MUCH HOOLE PARISH COUNCIL

NOTICE OF MEETING

You are hereby summoned to attend the Annual Parish Council Meeting of Much Hoole Parish Council to be held on Wednesday 9th May 2018 at Hoole Methodist Church, Moss House Lane, 7.30pm.

Russ Weaver, Clerk to the Parish Council

AGENDA

1.	Election of Chairman of Much Hoole Parish Council for next 12 months
2.	Election of Vice Chairman of Much Hoole Parish Council for next 12 months
3.	Appointment of representative to LALC for next 12 months
4.	Apologies for Absence To receive apologies for absence.
5.	Declaration of Interests and Dispensations <ul style="list-style-type: none"> • To receive declarations of interest from Councillors on items on the agenda • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
6.	Minutes of the Previous Meetings To resolve to approve as a correct record the Minutes of the Council Meeting held on the 11 th April 2018
7.	Public Time To invite and listen to issues raised by members of the public.
8.	Casual Vacancy To invite expressions of interest from members of the public and resolve to co-opt a Councillor onto Much Hoole Parish Council
9.	Off Road Cycle Track To consider any updates on the Cycle track and resolve any actions required. To note the revised contract for grass cutting and strimming, agreed between the Clerk (under delegated authority) and Mr Bannister
10.	Finance To Resolve to authorise payment of the following: All payments have accompanying invoices held by the Clerk <ul style="list-style-type: none"> a) Methodist Hall £40.00 b) Clerks salary and expenses £222.20 c) HMRC £50 d) LALC invoices of £74.26 a) £4.26 (Printing costs) b) £70 (LALC conference fees) e) Fleur boutique - St Georges roses in sum of £79.20 (sec 137 expenditure) f) Ian Edwards, internal audit invoice in sum of £100 g) To note and agree that a transfer between Council accounts of £5,000 to Village Hall account in accordance with December 2017 minutes (which shows said sum would be included in 2018-19 budget for that purpose) will be made by the Clerk h) To note and agree that a transfer of £14,000 from current account to the Council deposit account will be made by the Clerk in accordance with normal practice on receipt of precept. i) To resolve to accept the updated bank reconciliation which includes the addition of £34.50 interest that was not shown on the temporary statements used to prepare the reconciliation agreed at the April meeting. The figures used in the updated reconciliation are those included in the Annual Return for audit purposes.

	<p>j) To resolve to accept the Internal Auditors report</p> <p>k) To resolve to agree the annual return governance statement section 1</p> <p>l) To resolve to agree the annual return statement of accounts (including explanation of differences between 2016/17 and 2017/18) section 2</p> <p>m) To resolve to commence public rights of access on 5th June 2018</p>
11.	<p>Community led projects To receive for information only an update on response to feedback on community funding</p> <p>To resolve to place a table/stand at the Village Hall Spring fete to advertise the community improvement fund</p>
12.	<p>Much Hoole Village Hall The Parish Council to receive a report from the working group on: -</p> <ol style="list-style-type: none"> 1. Any changes to the costs and timings of the project from the previous Parish Council meetings 2. Any changes to the current target date for starting the project and any known milestones 3. Details of total available funding, together with availability dates, making up the sum required to build the new hall. 4. Any changes to the current Business Plan
13.	<p>Planting at Northern gateway To discuss what planting should take place at the Northern Gateway</p>
14.	<p>Litter To discuss what action if any the Council should take in respect of litter in the village</p>
15.	<p>Training To discuss any training issues or opportunities for Councillors and Clerks To resolve whether the Clerk should attend New Clerks Course at cost of £63 To resolve whether any Councillor should attend New Councillors Course at cost of £63</p>
16.	<p>Notice boards To discuss the need for new or improved notice boards and to resolve to purchase a new notice board to replace the one at Town Lane</p>
17.	<p>GDPR To discuss the implications of GDPR for Much Hoole Parish Council</p>
18.	<p>Planning Applications</p> <p>07/2018/1482/REM April 3, 2018 Reserved Matters application for residential development of 9 dwellings (including 3 true bungalows) with associated highway works (All matters applied for) Land Off Swallow Field Much Hoole Lancashire Case Officer Grid Ref Mr Chris Sowerby (E) 347366 (N) 423060</p> <p>07/2018/1738/CLU March 19, 2018 Application for a lawful development certificate for mixed use of stabling and exercising of horses and storage/workshop with ancillary agricultural use on part of land - existing use Former Agricultural Barn Moss House Lane Much Hoole Lancashire Case Officer Grid Ref Mrs Janice Crook (E) 349319 (N) 422690 Mr & Mrs G&N Birch 10 Westcroft Much Hoole</p> <p>07/2018/2471/HOH April 19, 2018 Two storey and single storey rear extensions, porch and single storey extension to front elevation. Replacement detached garage to front and erection of detached outbuilding to form a garden room to rear. Erection of a 2.4m (max) high boundary fence to north western boundary 51 Green Hey Much Hoole Preston Lancashire PR4 4QH</p>
19.	<p>Insurance renewal To note the renewal documents from Community First and the options to renew on a single year premium of £513.06 pa or on a three-year basis with 5% discount at £487.41pa, fixed for 3 years.</p> <p>To resolve to renew the insurance with Community First effective from 1st June 2018. To resolve to renew on a single year or 3 year basis and if resolved to authorise payment</p>

20.	Review of asset register To resolve to approve the updated asset register.
21.	Local Meetings (for information only) To receive any reports from local meetings. Cllr Houghton – feedback from LALC conference on 26 th April 2018
22.	Items for the Next Agenda (for information only) To determine how the community improvement fund will be spent Review of risk register
23.	Date of Next Meeting The Parish Council to agree the date of the next meeting as 13 th June 2018.