



**Minutes of the Parish Council meeting held on
13th June 2018 at 7.30pm at the
Methodist Church, School Room, Moss House Lane**

Present; Cllrs N Woodcock (Vice Chairman – charring meeting) E Houghton, M Gelder, R. Gelder, T Brown, D. Fenton, K Hayes)

In attendance R Weaver, Clerk to the Parish Council

1. Apologies for absence.

Apologies were received from Cllr A. Taylor

2. Declarations of Interest and Dispensations

Cllrs Houghton and Brown declared an interest in Item 12 regarding the Village Hall for which dispensation has been granted.

3. Minutes of the last meeting held on 9th May 2018.

It was resolved to sign the draft Minutes of the meeting as an accurate record

4. Public Time

Two members of the public were present. One member of the public spoke about the shortage of bins generally and in particular in the vicinity of Smithy Lane and Moss House Lane where there are concerns about litter and dog fouling. She expressed the hope that the Community funding might be used to remedy this. A second resident expressed concerns about the traffic and road safety issues arising from lack of / inconsiderate parking around the Smithy Inn. The resident was informed that Double yellow lines to deal with this problem are in the process of being authorised by Highways.

5. Off Road Cycle Track

It was reported that the grass area around the track had been cut and litter picked this week, It was reported that inspections are being notified to the Clerk and records are being retained in the eventuality of insurance issues arising. It was also noted that campers unknown had set up an impromptu camp on land at the rear of the cycle track. The land is leased to the Council and this does raise issues of owner's liability, albeit they were not there with permission. Enquiries will be made to see if the Scouts still have an understanding that this land is has previously been available for them to use in this way.

6. Finance

It was **resolved** to authorise the following payments

Chq 566	PR Weaver Clerk salary and expenses	233.16
Chq 567	HMRC for PAYE	£53.00
Chq 568	Lexis Nexis (Charles Arnold Baker legal reference book)	£59.99
	<i>The following cheques were signed for invoices received after circulation of the agenda. All invoices were able to be signed as they related to issues where a resolution to authorise payment had been made at the previous meeting</i>	
Chq 569	J Banister for cycle track maintenance	£80
Chq 570	R. Dalton for planting at gateways	£100
	<i>The following cheque had been signed between meetings to meet an insurance renewal deadline at request of the Clerk.</i>	
Chq 565	Community First insurance renewal (urgent signature)	£487.41

6e) It was **Resolved** that the clerk's probationary period be confirmed and SCP 20 will be the rate of pay.

7. Village Hall update

It was reported that £2,590 had been raised at the Village Hall fete. Applications for grant funding for the new hall building project funds have been submitted and responses are awaited

8. Review of standing orders

It was agreed that the recently circulated NALC template for standing orders has a number of improvements to current ones but in some ways the existing orders are better. It was agreed that a working group to re-draft existing orders on an amalgamation of the two will be formed by Cllrs M.Gelder and D.Fenton, supported by the Clerk. The revised standing orders will return to a future meeting for adoption by resolution.

9. Review of Financial Regulations

It was resolved that two amendments be made to existing financial regulations.

- 1) Specific reference should be included that the Clerk has delegated authority for grass cutting and authorising spending of up to £250 for each piece of work
- 2) The limits on the Clerk's ability to make account transfers (currently set at a maximum of £2,000) be removed.

10. Review of risk assessment register

A draft risk assessment register was presented to the meeting. It was **resolved** that an amendment to the proposal be made, that being to replace the reference to independent advice from SRBC with independent advice from LALC and / or LALC

It was **resolved** that the updated risk management register as amended be accepted.

10a. Notice Boards

This item was deferred to the July meeting

11. Road safety

The issues relating to road safety had been previously covered during Public Time.

Two issues on the A59, those being a crossing point and speed limits were discussed further and it was **resolved** that Cllr Hayes should make enquiries and liaise with LCC and neighbouring Parishes regarding these issues

11a. Training issues

There were no expressions of interest in the training currently available.

12. Community spending fund

Responses from the public consultation were discussed and outline spending criteria were agreed. In line with previous discussions it was agreed that Village Hall related projects should not be considered as substantial funds had already been pledged in support of the Village Hall. In addition, development of a MUGA would likely be in excess of the funds available and should be made via sports grants available elsewhere.

A shortlist of potential projects was agreed for costing and further detailed consideration at the next meeting.

13. Planning Applications

The planning applications were noted

14. Local Meetings

A report had been previously circulated from Cllr Houghton regarding the South Ribble area committee meeting

15. Items for next agenda

Community spending fund
Notice Board
Valuation of Mayoral chain
Bank reconciliation

16. Date of next meeting

The date of the next meeting was set for Wednesday 11th July at 7.30pm.