



**Minutes of the Parish Council meeting held on  
13<sup>th</sup> July 2020 at 7.30pm. The meeting was held via Zoom video link under emergency  
Corona virus legislation.**

Present; Cllrs A Taylor (Chairman), N Woodcock, E. Houghton, K. Hayes, T. Brown, R Lea

**1. Apologies for Absence**

T. Hewitt, C.Hewitt

**2. Declarations of Interest and Dispensations**

Cllrs, Brown, Taylor and Houghton – Item 6 regarding the Village Hall. This is an information only item with no pecuniary interests

**3. Minutes of the last meeting**

**It was resolved** to sign the Minutes of the meeting of 1<sup>st</sup> June 2020 as an accurate record.

**4. Adjournment for Public Participation**

There were no members of the public present. The website and the notices had invited members of the public to apply to the Clerk for login details to access the meeting. No such applications had been received. One issue notified to the Clerk in advance of the meeting was the problem of dog fouling on 'Sutton's track.' It was agreed that the Lengthsman would assess the situation and if necessary, erect some signage reminding people to clear up after their dogs.

**5. Cycle track update**

It was noted that the track is regularly inspected. There were no issues to note. However, in relation to the previous resolution to set up a 'Just Giving' account to raise money for the upkeep of the track, it has proved impossible to link the Council bank account to a 'Just Giving account' as it does not recognise business bank accounts, only personal accounts or direct payments into established charities. It was decided that unless an alternative can be found, Cllr C Hewitt should pursue this issue by linking it to a private account, the proceeds of which will be transferred to the Parish Council. The Clerk will liaise with Cllr Hewitt to ensure that proper safeguards and audit arrangements are in place to oversee the monies raised via 'Just Giving.'

**6. Village Hall update**

Cllr Taylor presented a verbal update for the Council which outlined progress to date. Work is proceeding after initial delays due to the lockdown. There is currently an ongoing debate about the removal of the snooker table due to the constraints of the design. This is a matter for the trustees to resolve with the membership via the constitution and management arrangements of the Village Hall.

**6. Finance**

**It was resolved** to authorise the following payments;

- a. Clerk salary in sum of £220.00 (Net for June 2020)
- b. HMRC(PAYE) in sum of £55.00 (For June 2020)
- c. To pay the Clerk expenses (for March, April, May and June 2020) in sum of £69.80
- d. To pay Audit fee to Ian Edwards in sum of £100
- e. It **was resolved** to accept the internal audit report completed by Mr. Edwards. Cllrs also asked that the minutes reflect their thanks to the Clerk for the high standard of the accounts which were complimented by the internal auditor.
- f. It **was resolved** to sign and approve the statement of governance AGAR section 1 for 2019/20
- g. It **was resolved** to approve and sign the statement of accounts AGAR section 2 for 2019/20
- h. It **was resolved** to approve and sign the certificate of exemption from external audit for 2019/20 under AGAR Part 2

- i. It was resolved to set the period of public rights of inspection between the following dates, 20<sup>th</sup> July 2020 to 28<sup>th</sup> August 2020
- j. It **was resolved** to pay G. McKenna (Lengthsman) in the sum of £302.00
- k. It **was resolved** to pay IT Tech-Aid Ltd in the sum of £108.00 for repairs to the Council laptop and software.

**8. Community led project update**

Village welcome signs are still ongoing but due to the absence of Cllr T Hewitt no further details were available

**9. Planning**

It was noted that the application 07/2020/00277/FUL adjacent to Oldfield, Long Meadow and Acrefield had been approved by SRBC planning committee  
There were no other planning issues on the published lists for Much Hoole

- 10.** There was no item 10 on the agenda due to a typographical error

**11. Local Meetings**

The LALC executive committee meeting had been held via video conference, attended by Cllr Houghton. Arrangements are being made to hold the LALC area committee meeting via video conference in the near future.. Cllr Lea asked if any arrangements for the SRBC liaison meetings that have been taking place recently are being made, but the Clerk was unaware of any arrangements at present.

Councillors asked that the minutes record appreciation to LCC for the recent re-surfacing works on Moss House Lane due to the speed and efficiency of the work which minimised disruption to residents.

**12. Items for next agenda**

Report back on signage proposals  
Newsletter

- 13. Date of next meeting.** Although meetings are not normally held in August, Councillors felt they wanted a meeting to maintain momentum for ongoing projects. A meeting via video teleconference was arranged for 7.30pm Monday 10<sup>th</sup> August 2020. Councillor Woodcock will not be available on that date and tendered his apologies in advance.