



**Minutes of the Parish Council meeting held on
9th January 2019 at 7.30pm at the
Methodist Church, School Room, Moss House Lane**

Present; Cllrs a Taylor (Chairman) M Gelder, R Gelder, N Woodcock(Vice Chairman), D Fenton, K.Hayes,.E.Houghton

1. Apologies for Absence

Cllr Brown due to illness

2. Declarations of Interest and Dispensations

Cllrs Taylor and Houghton declared an interest in Item 9 regarding the Village Hall for which dispensations are in place.

3. Minutes of the last meeting

It was resolved to sign the Minutes of the meeting of 12th December 2019 as an accurate record.

4. Adjournment for Public Participation

No members of the public were present

5. Cycle track update

The replacement sign is now in place.

Arrangements have been made for the hedges to be trimmed back to the fence (track side) and to the Ditch line (road side) at a cost of £150 (previously agreed under delegated authority of the Clerk)

It was **resolved** that separate arrangements will need to be made to deal with the overgrown trees. Cllr Taylor will meet Cllr R Gelder and a local tree surgeon to arrange for them to be cut back at price authorised by this meeting as not exceeding £300.

6. Finance

It was resolved to authorise the following payments;

- a) Clerk's net salary in the sum of £205.90 (cheque 302)
- b) Clerk's mileage expenses in the sum of £30.15 (cheque 302)
- c) HMRC PAYE in sum of £51.60 (cheque 600)
- d) Meeting room heating in sum of £40 (cheque 598)
- e) Set up costs of new website in sum of £600 (cheque 301)
- f) The direct debit for the new website was signed.
- g) It was noted that cheque number 597 has been issued outside of this meeting in accordance with previous minuted resolution to pay Signzdesigns the sum of £48 (incl VAT)
- h) It was **resolved** that the Clerk should bring further information to the next meeting regarding proposals to adopt internet banking with Unity Trust Bank.
- i) It was **resolved** to appoint internal auditor Ian Edwards at a cost of £100

7. Community led project update

It had been previously agreed that a large stone welcome sign which can be placed at the Village entrance should be sourced. This action is not yet completed

The Clerk and Cllr Gelder will meet with supplier of planters on Monday 14.03.2019 to determine the number and proposed locations required.

Cllr Hayes has provided information on the process required to obtain permissions for placement of planters and other items on highways, pavements and verges once the above meeting has taken place.

Some discussion had been given to obtaining the services of a lengthsman. A number of enquiries are in hand to see if neighbouring Councils are willing to share their lengthsman services on a shared cost basis. The Clerk will develop a more detailed range of tasks required as the basis of a job description. This will be the basis for engaging an individual or individuals who may be interested in undertaking the work.

It was **resolved** that a new notice board would be obtained to replace the notice board at Town Lane

It was noted that following a previous resolution to repair the youth shelter lighting, the lighting unit has now been removed by the Chairman and taken to M-Wire where it is awaiting repair/replacement

8. CIL Money

In the region of £8,000 of CIL money for infrastructure improvement has been allocated to MHPC. Cllr Gelder has been in discussion with SRBC about drainage work on the Trafalgar gardens and the 5-a-side pitch which are both regularly affected by flooding. It is hoped that work to drain the area can be funded using the CIL funding.

9. Village Hall update

There has been no activity over the Christmas period.

10. Asset register

The asset register was reviewed and approved

11. Risk Register

The risk register was reviewed and approved

12. Newsletter

It was resolved that a newsletter should be prepared in draft by the Clerk and brought to the next meeting. Cllrs should forward any articles or items to the Clerk.

13. Planning issues

All the planning items were noted

14. Clerk's pay scale

It was resolved that with effect from 1st April 2019 the new national pay scales should be adopted. The Clerk's rate of pay would be set at scale point 10 on the new scale. On completion of accreditation as a CILCA qualified Clerk the scale point will be upgraded to scale point 11.

15. Bins

It was resolved that a new mixed use bin should be purchased and placed at the junction of Moss House Lane and Smithy Lane, subject to arrangements being in place for servicing the bin.

16. Local Meetings update

It was reported that LALC has appointed a new Chairman, Darren Cranshaw of SRBC.

17. Items for Next Agenda

Community spending projects update
CIL money spending plans update
Provision of bins
Draft newsletter
Neighbourhood plan
Planning processes
Lengthsman update

18. Date of Next Meeting

The next meeting will take place at 7.30pm Wednesday 13th February 2019.