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**Minutes of the Parish Council meeting held on  
13<sup>th</sup> February 2019 at 7.30pm at the  
Methodist Church, School Room, Moss House Lane**

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Present; Cllrs a Taylor (Chairman) M Gelder, R Gelder, N Woodcock (Vice Chairman), D Fenton, K.Hayes,.E.Houghton

**1. Apologies for Absence**

Cllr Brown is out of the country

**2. Declarations of Interest and Dispensations**

Cllrs Taylor and Houghton declared an interest in Item 9 regarding the Village Hall for which dispensations are in place. Cllr M Gelder item 19. Cllr Taylor item 6.

**3. Minutes of the last meeting**

**It was resolved** to sign the Minutes of the meeting of 9<sup>th</sup> January 2019 as an accurate record.

**4. Adjournment for Public Participation**

Chris Coxhead, secretary of Hoole Village Hall Bowling Club was present and spoke to the Council regarding repairs needed to maintenance equipment for the green. He made a case to the Council for a grant of £600 under the Council's grant policy to assist with the costs. He answered a number of questions regarding the criteria needed to be eligible for a grant.

**5. Application for Grant from the Parish Council**

It was **Resolved** to provide a grant of £600 to the Hoole Village Hall Bowling Club

**6. Cycle track update**

Cllr Taylor declared an interest in this item and did not take part in the voting. All inspections are being undertaken and the track is in good order. The trees have been cut back as per previous resolutions. It was brought to the notice of the Council that the lease agreement with the land owner amounting to £90 per year for the use of the cycle track land is in arrears. To bring it up to date it was **resolved** to pay the land owner £180. It was noted that this may not be a sufficient sum to clear the amount owed in back rent and the Clerk will investigate the terms of the lease and historic payments to determine if any more arrears exist.

**7. Finance**

**It was resolved** to authorise the following payments;

- a) It was **resolved** to defer payment of the Clerk's salary until next month in order to align payment dates with the requirements of HMRC reporting periods.
- b) It was **resolved** to pay Clerks expenses in the sum of £53.00
- c) The payment to AVJDESIGN was not approved as it was believed the sum on the invoice was incorrect.
- d) It was **resolved** to pay £250 towards the cost of tree cutting (see item 6) the balance being paid by the land owner.
- e) It was **resolved** that following the elections in May, the Council will transfer its funds to Unity Trust Bank.

**8. Community led project update**

It had been previously agreed that a large stone welcome sign which can be placed at the Village entrance should be sourced. Suppliers of stone products are being investigated. The Clerk will confirm the order for planters once permissions have been granted. A reply from the landowners of the land on which the boundary marker stands is still awaited. Some funding will be allocated to a Lengthsman. A new notice board at Town Lane will require a backing board to be compatible with the space taken by the old board.

## **9. CIL Money**

Cllr Gelder is discussion with SRBC re drainage work on the Trafalgar gardens and the 5-a-side pitch.

## **10. Village Hall update**

Councillor Taylor provided a short update to the effect that there has been a short delay in progress as the Village Hall Trustees have had to submit a further planning application at an additional cost of £250. There was some discussion as to the need for a new application as similar projects are often dealt with by way of a routine variation. However, SRBC planning had advised that they were taking a 'cautious' approach to the planning process for this project and had asked for a new application and the Village Hall committee had followed their advice..

## **12. Town Lane notice board**

See update at item 8. (Note, there was no item 11 listed on the agenda)

## **13. Newsletter**

It was resolved that a newsletter should be prepared in draft by the Clerk. Councillors reviewed the draft newsletter and made a number of comments and highlighted some typo errors which will be corrected by the Clerk. It was resolved that the newsletter would be printed and circulated.

## **14. Planning issues**

It was **resolved** that the Clerk should respond to SRBC in full support of the Village Hall proposal.

## **15. Neighbourhood Plan**

The Parish Council felt it may be of use to draw up a neighbourhood plan setting out community views on such things as planning and development, car parking, leisure space, facilities for the village etc. It was agreed that Councillor M Gelder would make enquiries with CPRE about the costs involved before it is progressed further

## **16, New Website**

It was noted that the new website is now live and appears to be very professional and easy to use.

## **17. Lengthsman**

- a) It was **resolved** to advertise for a Lengthsman
- b) The Clerk will investigate similar schemes elsewhere to determine a rate of pay
- c) It was **resolved** that an overall budget was agreed of £1,500 for wages and a further £500 for equipment etc
- d) It **was resolved** that the draft job description and person specification be adopted.
- e) It **was resolved** that the advert can be circulated as per the details within the newsletter

## **18. Provision of bins**

Any new bins will be put in place once the Lengthsman is appointed to service them.

## **19. Training**

Cllr M. Gelder declared an interest and took no part in the discussion. It was resolved that Cllr Woodcock would attend the Chairmanship training at 7pm, 7<sup>th</sup> March at the LALC office. Clerk to arrange submission of forms and fee of £25.

## **20. Local elections**

The Clerk will provide existing and prospective Cllrs with application packs when they are available after 4<sup>th</sup> March 2019

## **21. Local meetings**

South Ribble Area Committee will be held on 14<sup>th</sup> February. All Cllrs may attend, Cllrs M Gelder and Houghton will attend and vote.

## **22. Items for next agenda**

Newsletter distribution, Cycle track lease, CIL update, Community fund update, Lengthsman

## **23. Next meeting**

7.30pm Wednesday 13<sup>th</sup> March 2019 at Methodist Hall, Moss House Lane.