



MUCH HOOLE PARISH COUNCIL

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Much Hoole Parish Council to be held on Wednesday 11th December 2019 at Hoole Methodist Church, Moss House Lane, at 7.30pm.

Russ Weaver, Clerk to the Parish Council

AGENDA

1.	<p>Apologies for Absence To receive apologies for absence.</p>
2.	<p>Declaration of Interests and Dispensations</p> <ul style="list-style-type: none"> • To receive declarations of interest from Councillors on items on the agenda • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
3.	<p>Minutes of the Previous Meetings To resolve to approve as a correct record the Minutes of the Council Meeting held on the 13th November 2019</p>
4.	<p>Public Time To invite and listen to issues raised by members of the public.</p>
5.	<p>Off Road Cycle Track To consider any updates on the Cycle track and resolve any actions required.</p> <p>To further discuss proposals for the improvement of the existing track</p>
6.	<p>Finance To resolve to authorise payment of the following:</p> <ol style="list-style-type: none"> a. Clerk salary and expenses for October 2019 in sum of £240.25 (£220 net salary / £20.25 exp) b. HMRC PAYE in sum of £55.00 c. To resolve to accept the bank reconciliation with cash book (see attached paper). d. To resolve to pay Lengthsman in sum of £106.91 (Invoices 45 and 52) e. To resolve to set the budget and precept for 2020-2021
7.	<p>Community led projects</p> <ol style="list-style-type: none"> a) It is proposed to purchase a Defibrillator box at school b) It is proposed to purchase School road safety arm bands c) Village entry signs update
8.	<p>Revision of Financial Orders To resolve to approve the proposed updated financial regulations which have been amended in three sections:</p> <p><i>Firstly:</i> The existing financial regulations still make reference to the Public Contracts Regulations 2006 which have been superseded by the Public Contracts Regulations 2015. Standing orders have been amended to reflect the changes, but the Financial Orders have not and the proposed changes now bring both documents into line.</p> <p><i>Secondly:</i> The new internet banking arrangements are not covered in the existing financial orders and a new paragraph has been inserted to ensure safeguards are in place when authorizing payments online</p> <p><i>Thirdly:</i> Existing Financial Orders are reviewed periodically and this has been changed to require them to be reviewed and approved as fit for purpose annually.</p>
9.	<p>Updated Asset register To resolve to approve the updated asset register</p>

10.	<p>Much Hoole Village Hall To receive an update on the Village Hall project. :</p>
11.	<p>Planning issues There have been no planning issues or members' decisions of relevance to Much Hoole since the last meeting. To note the temporary closure of local footpath FP1 commencing on 9th December 2019</p>
12.	<p>Lengthsman To NOTE the activities of the Lengthsman and review budget against spend on Lengthsman.services.</p>
13.	<p>Local Meetings (for information only) To receive any reports from local meetings. a) Verbal report from Cllr Lea on meeting with SRBC on 22.11.2019 To resolve to nominate Cllr Lea to attend future meetings with SRBC b) Written report from Cllr Houghton re LALC AGM report</p>
14.	<p>Items for the Next Agenda (for information only) Review standing orders Review Risk register Appoint Internal auditor Approve internal audit terms of reference</p>
15.	<p>Date of Next Meeting The Parish Council to agree the date of the next meeting as 7.30pm Wednesday 8th January 2020.</p>