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**Minutes of the Parish Council meeting held on  
12<sup>th</sup> April 2021 at 7.30pm. The meeting was held via a Zoom teleconference.**

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Present; Cllrs A Taylor (Chairman), N Woodcock, E. Houghton, T.Hewitt, C.Hewitt, T Brown  
K. Hayes, R Lea.  
Clerk: R Weaver

**1. Apologies for Absence**

None

**2. Declarations of Interest and Dispensations**

Cllrs AT, TB and EH declared an interest in item relating to the Village Hall at item 6. The interest was non pecuniary.

**3. Minutes of the last meeting**

**It was resolved** to approve the Minutes of the meetings of 8<sup>th</sup> March 2021. The minutes will be signed outside of this meeting in accordance with this resolution

**4. Adjournment for Public Participation**

Notices for this meeting allowed for residents to be able to join the meeting via video link on application to the Clerk for the login details. Four members of the public were present. A question was asked about the source of the erosion which has created the problems on Footpath FP30. It was suggested that the Environment Agency may be interested in the run off from adjacent land into the brook at the side of the path.

**5. Cycle track update**

There were no issues to note. Inspections continue to show that the track is being used and there are no issues with litter or damage to report. It was agreed that the previous resolution to install a picnic bench should proceed.

**6. Village Hall update**

Cllr Taylor reported that the hall is expected to be open in approximately 7 weeks time, the target date being 29<sup>th</sup> May 2021. Flooring is due to be laid and the bar installation is imminent. He confirmed that finances were sufficient to complete the project and there will be a full disclosure of costs at the conclusion of the build. The HSE have stated they are satisfied there are no issues of concern with the works or management of sub-contractors. The Clerk is continuing to manage transfer of earmarked Parish Council funds to support the project, on receipt of invoices and building completion certificates under delegated authority.

**7. Finance**

**It was resolved** to authorise the following payments;

- a. To pay Clerk's salary for March 2021 in sum of £225.90 (net)
- b. To pay HMRC PAYE for March 2021 in sum of £56.10
- c. To pay the Clerk for mileage expenses for March in the sum of £13.05
- d. To reimburse the Clerk £201.18 for the purchase of the replacement plaque at the Trafalgar gardens. (This sum includes £33.53 in reclaimable VAT).

**The following items were noted**

- e. The year-end bank reconciliation as at 31<sup>st</sup> March 2021
- f. The £500 annual payment to the Church for upkeep of the burial ground, as agreed at a previous meeting, has been placed on the banking system for authorization.

**8. Community Projects**

It was noted that there has been a problem with LCC permissions for the placing of the village entrance signs. Further discussions with LCC will take place to resolve the issues with LCC

**9. Planning issues**

There were no planning applications relating to Much Hoole this month. A question was raised in relation to building work underway on Moss House Lane and whether the Council had been informed of any planning applications for permission. Further enquiries will be made.

**10. Local Meetings**

a) The LALC executive meeting was due to take place on Saturday

**11. Items for the next agenda**

Update on village signs

Annual Parish Council meeting, election of Chair

To note and agree statement of governance and Internal audit report (if completed)

Adoption of General Power of Competence

Annual review of Clerk's contract

**13. Date of next meeting.**

The next meeting of the Council was scheduled for 10<sup>th</sup> May, although legislation allowing video conferencing expires on 7<sup>th</sup> May 2021. As the Government regulations prevent physical meetings from taking place any earlier than 17<sup>th</sup> May, the proposed date of the 10<sup>th</sup> falls between these two dates and can neither be held physically or virtually. It was resolved to postpone the next meeting until 7.30pm Monday 17<sup>th</sup> May 2021 at the Village Hall.