



**Minutes of the Parish Council meeting held on  
Monday 12<sup>th</sup> June 2023 at 7.30pm. The meeting was held in The Venue, Liverpool Road,  
Much Hoole.**

**These minutes have been produced by T Hutchinson, Clerk**

**Present;** Cllrs K. Hayes (chair), E. Houghton, R Lea, T Brown, P Cocker. Parish Clerk T Hutchinson.

**1. Apologies for Absence**

N Woodcock, T Hewitt, A Taylor

**2. Declarations of Interest and Dispensations**

Cllr E Houghton and Cllr T Brown (non-pecuniary) re Village Hall.

**3. Minutes of the last meeting**

It was resolved to sign the minutes of the meeting of 15<sup>th</sup> May 2023 as an accurate record.

**4. Adjournment for Public Participation**

No public present

**5. Reports from / invitations to other meetings**

NA

**6. Cycle Track**

P Cocker carrying out inspection next week.

**7. Finance**

**It was resolved to pay the following once access granted to T Hutchinson for Unity Bank:**

- a) Approval for purchase and setting up of new laptop for the Clerk being £850.00 plus two annual subscriptions for software - £59.99 for Office 365 and £29.99 for Malwarebytes totalling £939.98.
- b) Approval of cost of oak tree plaque being £144.65 (T Brown will pay for two on Village Hall funds and invoice the Parish Council for one of them being this agreed sum).
- c) Approval of payment for plaque for bench of £84.06.
- d) Pay the Clerk, R Weaver, in the sum of £264.25 (net pay for May)
- e) Pay HMRC in sum of £66.00 (for R Weaver's May pay)
- f) Pay the Clerk T Hutchinson, in sum of £245.60 (net pay for May)
- g) Pay HMRC in sum of £61.40 (for T Hutchinson's May pay)
- h) Pay K Hayes in sum of £494.95 for memorial bench

**8. Planning**

Noted

**9. Village Hall update**

A written report on the progress of the village hall was read to the Council by Cllr T Brown. Steady income with non-profit events, garage sale, jubilee lunches, possibility of horticultural show planned 23<sup>rd</sup> September. Maintaining the place and busy.

**10. Footpaths**

FP11 resurfacing quote to be discussed next meeting. Re FP26 and FP27 the respective landowners are putting in two diversions. P Cocker to monitor these footpath alterations. Roadside pavements not yet cleared even though the case has been closed. P Cocker to monitor. K Hayes to chase public footpath signposts through LCC.

**11. Road Safety signs on the three Village signs**

T Hewitt to order and pass an invoice for payment. Clerk to check if payment approved in previous minutes.

12. **New Parish Clerk**  
T Hutchinson to contact LALC for guidance and source help for audit and finance. Agreed to pay a Parish Clerk consultant if necessary.
13. **Holes in Fence A59**  
T Hutchinson to respond to member of public regarding complaint, explaining hedge is responsibility of LCC.
14. **Racist Graffiti in park**  
Reviewed and dealt with.
15. **New Stone Planters**  
Completed and in place.
16. **Community Garden**  
Defer to next meeting when T Hewitt in attendance.
17. **Standing order**  
Three quotes are only needed on items costing over £2k. Proposed R Lea, Seconded E Houghton.
18. **Items for next agenda**  
Community Garden, budget for Clerk Consultant, review footpath payments, review quotes for silhouette poppy statue, update on new computer progress for Clerk,

**Date of next meeting**

Monday 17<sup>th</sup> July 2023, to be held at the Venue, Liverpool Old Road, Much Hoole, starting at 7.30pm.

